

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
5:00 P.M., WEDNESDAY, SEPTEMBER 2, 2009

**AGENDA**

Call meeting to order and approval of the agenda.

- I. Approval of the August 5, 2009 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
- III. Presentation of August claims.
- IV. Old Business:
  - A. Geneseo Telephone Company Software Purchase.
- V. New Business:
  - A. Health Care Plan Fund Reports:
    1. August Fund Balance & Medical Claims Reports.  
(available at mtg.) July claims, reinsurance, loss control & administration expense reports. (enclosed)
  - B. Courthouse Repairs.
    1. Ad Hoc Referendum Committee.
  - C. Asphalt Repair Request.
  - D. Longevity for Non-Union Employees.
  - E. Labor issues.
  - F. Review Closed Session Meeting Minutes.
- VI. Next regular meeting date/time/location: Wednesday, October 7, 2009, 5:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.