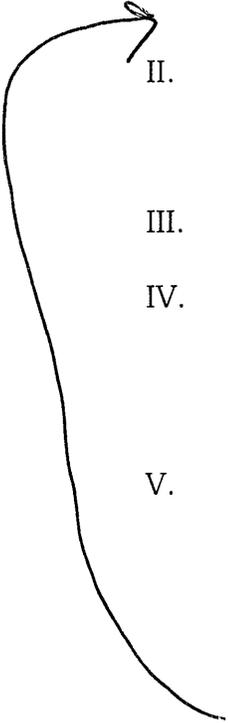


MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, AUGUST 5, 2009

AGENDA

Call meeting to order and approval of the agenda.

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- I. Approval of the July 8, 2009 Administration Committee meeting minutes. (enclosed)
 - II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
 - A. Rotary Broom Attachment.
 - III. Presentation of July claims.
 - IV. Old Business:
 - A. Geneseo Telephone Company Software Purchase.
 - B. Recommendation from Department Heads to Revise the Personnel Policy. (see enclosed FMLA language)
 - V. New Business:
 - A. Health Care Plan Fund Reports:
 1. June Fund Balance & Medical Claims Reports. (available at mtg.) May claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Courthouse Repairs.
 - C. Resolution Propositioning to Impose a Public Facilities Sales Tax. (available at meeting)
 - D. Labor issues.
 - E. Proclamation Designating Union Label Week.
 - VI. Next regular meeting date/time/location: Wednesday, September 2, 2009, 6:00 p.m., Board Conference Room #303C, Courthouse.
 - VII. Adjourn meeting.