

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
6:00 P.M., WEDNESDAY, JUNE 3, 2009

**AGENDA**

Call meeting to order and approval of the agenda.

- I. Approval of the May 5, 2009 Administration Committee meeting minutes. (enclosed)
- II. Claim Appeal from Health Care Plan Members. (available at meeting)
- III. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
  - A. Progress on Treasurer's Office Construction Project.
  - B. Electrical System Tightening in Jail.
  - C. Continue Discussion of Security Window at Front Entrance.
  - D. Window Replacement. (see enclosed quote)
- IV. Presentation of May claims.
- V. Old Business:
  - A. Geneseo Telephone Company Software Purchase.
- VI. New Business:
  - A. Health Care Plan Fund Reports:
    1. May Fund Balance & Medical Claims Reports. (available at mtg.) April claims, reinsurance, loss control & administration expense reports. (enclosed)
    2. Health Care Plan Advisory Committee FY09-10 health premium recommendation. (available at meeting)
  - B. Labor issues.
  - C. Courthouse Repairs - grant opportunities
- VI. Next regular meeting date/time/location: Wednesday, July 8, 2009, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.