

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
4:30 P.M., TUESDAY, MAY 5, 2009

**AGENDA**

Call meeting to order and approval of the agenda.

I. Approval of the April 8, 2009 Administration Committee meeting minutes. (enclosed)

II. Health Care Plan Claim Appeals.  
A. Updates on February & March Appeals.

III. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.  
A. Progress on Public Defender Construction Project.  
B. Progress on Treasurer's Office Construction Project.  
C. Jail Backup Battery System.  
D. Electrical System Tightening in Jail.  
E. Continue Discussion of Security Window at Front Entrance.

IV. Presentation of April claims.

V. Old Business:  
A. Geneseo Telephone Company Software Purchase. (held over from April meeting)

VI. New Business:  
A. Health Care Plan Fund Reports:  
1. April Fund Balance Report. (available at mtg.) March claims, reinsurance, loss control & administration expense reports. (enclosed)  
2. Health Care Plan Advisory Committee benefit recommendations. (available at meeting)  
3. Mammogram Program. (available at meeting)  
B. Labor issues.

*C. Discussion of Admin Mins from 2005-present*

VI. Next regular meeting date/time/location: Wednesday, June 3, 2009, 6:00 p.m., Board Conference Room #303C, Courthouse.

VII. Adjourn meeting.