

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, NOVEMBER 5, 2008

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the October 3, 2008 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
- III. Presentation of October claims.
- IV. Old Business:
 - A. Preservation Heritage Fund Grant.
- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. October Fund Balance Report. (available at mtg.)
September claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, December 3, 2008, TBD, Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.