

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
5:00 P.M., FRIDAY, OCTOBER 3, 2008

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the September 3, 2008 Administration Committee meeting minutes. (enclosed)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
 - A. Purchase of Storage Cabinet.
- III. Presentation of September claims.
- IV. Old Business:
 - A. Recommendations Relating to Health Care Plan from Healthcare Plan Advisory Committee.
 1. Maxi Plan Change Recommendation.
 2. Additional Funding of the Health Care Plan Fund.
- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. September Fund Balance Report. (available at mtg.)
August claims, reinsurance, loss control & administration expense reports. (enclosed)
 2. Discuss Claim Payments.
 - B. Preservation Heritage Fund Grant. (enclosed)
 - C. Pest Control Services Bid. (available at mtg.)
 - D. Labor issues.
- VI. Next regular meeting date/time/location: Wednesday, November 5, 2008, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.