

MEETING NOTICE  
ADMINISTRATION COMMITTEE  
BOARD CONFERENCE ROOM, THIRD FLOOR  
HENRY COUNTY COURTHOUSE  
6:00 P.M., WEDNESDAY, JUNE 4, 2008

**AGENDA**

Call meeting to order and approval of the agenda.

- I. Approval of the May 7, 2008 Administration Committee meeting minutes. (enclosed)
  
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
  
- III. Presentation of May claims.
  
- IV. Old Business:
  
- V. New Business:
  - A. Health Care Plan Fund Reports:
    1. May Fund Balance Report. (available at mtg.) April claims, reinsurance, loss control & administration expense reports. (enclosed)
    2. 2008 Health Care Plan Blood Profile Clinic.
    3. Health Advisory Committee premium & benefit recommendations:
      - a. Colonoscopy. (distributed prior to mtg.)
      - b. Health Premiums. (available at mtg.)
  - B. Labor issues.
  
- VI. Next meeting date/time/location: Wednesday, July 2, 2008, 6:00 p.m., Board Conference Room #303C, Courthouse.
  
- VII. Adjourn meeting.