

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, NOVEMBER 7, 2007

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the October 3, 2007 Administration Committee meeting minutes. (enclosed)

Status Report: Courthouse Clock Tower/Roof Project design work – Mr. Bill Phillips, Phillips and Associates Architects, Inc.

Consideration of Alternative parking plan. (see enclosed proposed Agreement)

- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
- III. Presentation of October claims.
- IV. Old Business:
 - A. ILLowa Construction Labor & Management Council “Impact Agreement.” (distributed at October meeting)
 - B. FY08 Insurance Program Package. (distributed at October meeting)
 - C. Health Care Plan Rates and Coverages. (available at mtg.)
- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. October Fund Balance Report. (avail. at mtg.)
 2. September claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Proposal to evaluate the Courthouse electrical grounding system – Midwest Engineering Consultants, Ltd. (distributed in October)
 - C. Labor issues.
- VI. Next meeting date/time/location: Wednesday, December 5, 2007, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.