

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, OCTOBER 3, 2007

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the September 5, 2007 Administration Committee meeting minutes. (enclosed)

Presentation of proposed Center Street Boulevard parking plan – Mr. Dwaine VanMeenen, Cambridge Mayor. (see enclosure)
- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.
- III. Presentation of September claims.
- IV. Old Business:
 - A. Courthouse Clock Tower/Roof Project.
 - B. ILLowa Construction Labor & Management Council “Impact Agreement.” (available at meeting)
- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. September Fund Balance Report. (avail. at mtg.)
 2. August claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Department Head recommendation regarding a membership-banking program for Courthouse employees. (see enclosed minutes)
 - C. Proposed renewal of Building Operation & Maintenance Agreement (term 12/01/07 – 11/30/10).
 - D. Labor issues.
- VI. Next meeting date/time/location: Wednesday, November 7, 2007, 6:00 p.m., Board Conference Room #303C, Courthouse.
- VII. Adjourn meeting.