

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, AUGUST 8, 2007

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the July 5, 2007 Administration Committee meeting minutes. (enclosed)

- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.

- III. Presentation of July claims.

- IV. Old Business:
 - A. Courthouse Clock Tower/Roof Project. (Architect proposal submitted 6/6/07.)
 - B. 100 South Main Street Parking Lot Project. (See enclosed Lutheran Church proposal.)
 - C. Original Courthouse emergency power.

- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. July Fund Balance Report. (avail. at mtg.)
 2. June claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. PT holiday accrual. (enclosed)
 - C. Courthouse telephone system proposal. (enclosed)
 - D. Labor issues.

- VI. Next meeting date/time/location: Wednesday, September 5, 2007 6:00 p.m., Board Conference Room #303C, Courthouse.

- VII. Adjourn meeting.