

MEETING NOTICE
ADMINISTRATION COMMITTEE
BOARD CONFERENCE ROOM, THIRD FLOOR
HENRY COUNTY COURTHOUSE
6:00 P.M., WEDNESDAY, JUNE 6, 2007

AGENDA

Call meeting to order and approval of the agenda.

- I. Approval of the May 2, 2007 Administration Committee meeting minutes. (enclosed)

- II. Current and future Courthouse/Jail Complex maintenance issues – Jerry Shannon.

- III. Presentation of May claims.

- IV. Old Business:
 - A. South Main Street Parking Lot Project.
 - B. Courthouse Clock Tower/Roof Project.

- V. New Business:
 - A. Health Care Plan Fund Reports:
 1. May Fund Balance Report. (avail. at mtg.)
 2. April claims, reinsurance, loss control & administration expense reports. (enclosed)
 - B. Request vehicle removal from Courthouse property as per Village Abandoned Vehicle ordinance. (enclosed)
 - C. Labor issues.

- VI. Next meeting date (to be determined)/time/location: 6:00 p.m. Board Conference Room #303C, Courthouse.

- VII. Adjourn meeting.